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SUMMER COURSES

1960

DEPARTMENT OF EDUCATION

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GENERAL
ANNOUNCEMENT

1960
SUMMER
COURSES

ONTARIO DEPARTMENT OF EDUCATION

ENROLMENT BY SUBJECTS

1959

Agriculture	15
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	5,995

FOREWORD FROM THE MINISTER

Last year 5,995 Ontario teachers attended Departmental Summer Courses to improve their professional qualifications and fit themselves for more responsible positions. The increasing attendance at these courses is especially gratifying during this period of expansion and it serves as one more proof that the good teacher is always seeking new knowledge and better methods of teaching.

The Universities of Ontario are to be commended for offering summer courses in increasing numbers and at more advanced levels. University courses, as well as the special courses conducted during the school year by School Boards and Teachers' Associations, and the refresher courses offered during the summer by the Ontario Teachers' Federation are worthy of the teacher's careful consideration.

The many courses described in this booklet offer much to interest the ambitious teacher. They are planned to include academic discussions as well as the careful study of well-proven methods and new techniques in teaching. There is time, too, for teachers to exchange ideas, and to join in social and recreational activities with colleagues from other parts of Ontario.

I hope that all summer courses will be well attended and that all will prove to be stimulating and enjoyable.

John P Roberts

Minister of Education.

Toronto, March 1, 1960.

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COURSES AND CENTRES

I. If the number of duly qualified teachers who apply for admission is sufficient, the following courses leading to certificates will be provided by the Department of Education from Monday, July 4, to Friday, August 5, inclusive.

1. Agriculture, at Guelph,
   Intermediate, Part II

2. Art,
   (a) At Toronto,
      (i) Elementary
      (ii) Intermediate, Parts I and II
      (iii) Supervisor's
      (iv) Specialist
   (b) At Fort William,
      Elementary

3. Audio-Visual Methods, at Ottawa and Toronto,

4. Auxiliary Education,
   (a) At Toronto,
      (i) Elementary
      (ii) Intermediate
      (iii) Specialist
      (iv) Course for Teachers of Trainable Retarded Children
   (b) At London,
      Elementary

5. Grade 13 Subjects, at Ottawa and Toronto,

6. Guidance, at Toronto,
   (a) Elementary
   (b) Intermediate
   (c) Specialist

7. Industrial Arts, at Toronto,
   (a) Elementary, Parts I and II
   (b) Supervisor's, Parts I and II

8. Intermediate Education for Teachers of Grades 7 and 8, at Toronto,

9. Junior Education, at Chatham, Kingston, and Pembroke,

10. Music, at Toronto,
    (a) Vocal (for Elementary Schools)
        (i) Elementary, Type B
        (ii) Intermediate, Type B
        (iii) Supervisor's
    (b) Vocal (for Secondary Schools)
        (i) Elementary, Type A
        (ii) Intermediate, Type A
        (iii) Specialist
    (c) Instrumental
        (i) Elementary
        (ii) Intermediate
        (iii) Specialist

11. Physical and Health Education,
    (a) At Kingston, for women qualified to teach in the secondary schools,
        (i) Intermediate, Type A, Parts I and II
        (ii) Specialist
    (b) At London, for men qualified to teach in the secondary schools,
        (i) Intermediate, Type A, Parts I and II
        (ii) Specialist
    (c) At Hamilton, combined courses for men and women qualified to teach in the elementary schools,
        (i) Elementary, Type B
        (ii) Intermediate, Type B
        (iii) Supervisor's
    (d) At Guelph and Sault Ste. Marie, combined courses for men and women qualified to teach in the elementary schools,
        Elementary, Type B

12. Primary Education, Supervisor's, at Toronto,

13. Primary Methods, Parts I and II, at Windsor, Peterborough, Ottawa, Hamilton, Toronto, and Owen Sound,

14. School Librarianship, at Toronto,
    (i) Elementary
    (ii) Intermediate

15. Secondary School Principals, Part II, at London,

16. Teaching English as a Second Language, at Toronto.

II. If the number of duly qualified teachers who apply for admission is sufficient, the Department of Education will provide the following short courses.

17. Elementary School Principals' Leadership Course (July 4 to July 15, inclusive), at Guelph,

18. Art Refresher (July 4 to July 20, inclusive, and July 21 to August 5, inclusive), at Toronto,

19. Music Refresher (July 18 to July 22, inclusive), at Toronto,

20. Experimental Instrumental Music (June 30 to July 8, inclusive), at Toronto,

21. Physical and Health Education Refresher. For Men (August 22 to August 27, inclusive), at Longford Mills. For Women (One or more weeks beginning July 4), at Kingston.

NOTE—Three publications of the Department of Education deal with summer courses.

1. The General Announcement of Summer Courses, 1960

   A copy is being sent to each school, with additional copies to the larger schools.

2. The Application Form

   One copy is being sent with each General Announcement and additional copies may be obtained upon application to the Deputy Minister.

3. The Mimeographed Circular regarding each course

   Before making application for admission, each teacher is urged to write to the Deputy Minister for the Mimeographed Circular which gives information regarding the course in which he is interested.

GENERAL INFORMATION

ADMISSIONS

1. The admission requirements for each course are outlined on the following pages. Teaching certificates mentioned are those issued by the Ontario Department of Education.

   Teachers-in-training at the Provincial Teachers' Colleges and the Ontario College of Education and teachers who hold Letters of Standing are eligible for admission to any of the courses for which they are otherwise qualified.

2. Application forms for admission to the courses are to be filled in and mailed to the Deputy Minister, Department of Education, Parliament Buildings, Toronto, along with a cheque or money order for the required fees. Each applicant may take only one course each summer.

3. For the satisfactory organization of the courses, applications should be delivered to the Department on or before May 25, or be mailed to the Department in an envelope bearing a post-mark **not later than May 25.** A late fee of $2.00 will be charged on all applications received after this date. In courses where there is a limited enrolment, late applications will not be considered. Applicants are advised that Letters of Admission may not be mailed from the Department before June 7.

4. If, as a result of the small number of applicants, the Department should decide not to provide a course, applicants for admission thereto will be duly notified.

TRANSPORTATION

Reduced fares will be granted by the Canadian Passenger Association to teachers and dependent members of their families who accompany them, from stations in Canada. The teacher should purchase a one-way ticket at full fare from his home station to the place of the Summer Course and obtain from the ticket agent a standard convention certificate. Upon presentation of this certificate, signed by the Principal of the course, a ticket for the return journey may be purchased at one-half of the regular one-way fare. These reduced rates may be obtained during the three days before the opening of the course and not more than three days after the close of the course, not counting Sundays. Return tickets are valid for 30 days and will permit of stop-overs, but they must be presented within three days of the close of the course.

REGISTRATION

1. All applicants shall present themselves for registration not later than 8.00 a.m. on the first day of the session at the places at which the courses are to be given.

2. In the five-week courses the classes will be organized and the work will begin not later than the morning of the second day. In most of the courses classes will be held during the first morning. In all short courses the work will begin during the morning of the first day.

ATTENDANCE

Since the courses are brief and the work concentrated, regular attendance is required. There is no provision for admitting teachers who are not prepared to attend regularly for the full period of the course.

Since each Summer course is a complete unit designed to occupy the full attention of those attending, it is not possible for a teacher to be admitted to more than one course. The one exception is that Vocal and Instrumental Music courses may be taken together.

FEES

Each teacher admitted to a five-week course will be required to pay a fee of $25.00. The fee for a course lasting two weeks is $10.00 and for a one-week course it is $5.00. A late fee of $2.00 will be required for all applications which do not reach the Department on or before May 25. Fees must be paid by cheque or money order (made payable to the Treasurer of Ontario) and must be submitted with the application form. No exchange is necessary on cheques. Ex-service men and women are not required to pay these fees but must submit, with the application form, documentary evidence of honourable discharge from active service.

ACCOMMODATIONS

1. The University authorities in Toronto are prepared to offer accommodation to teachers as follows:

   For men—University Residences—Secretary to the Dean, Devonshire House, University of Toronto; The Bursar, Victoria University; The Bursar, Trinity College; Secretary to the Dean of Men, University College.

   For women—Whitney Hall, Office of the Dean of Women, 79 St. George Street; Annesley Hall and Margaret Addison House, Office of the Dean of Women, Victoria University; St. Hilda's College, The Bursar, Trinity College.

   Teachers are advised to make arrangements for accommodation as early as possible, without waiting for the receipt of their Letters of Admission.

2. The Campus Co-operative Residence Inc., 32 Sussex St., Toronto 5, can provide limited accommodation for men and women.

3. The University authorities in Kingston are prepared to offer accommodation to teachers. Women teachers should address inquiries to the Dean of Women, Queen's University. Men should write to the Manager, Men's Residences, Queen's University.

4. Authorities at the University of Western Ontario are prepared to offer residence accommodation to teachers taking courses at London.

5. The University authorities in Hamilton are prepared to offer accommodation to teachers. Inquiries should be addressed to The Bursar, McMaster University.

6. A list of boarding houses, for teachers taking courses at Hamilton, London, Ottawa or Peterborough, may be obtained from the Secretary of the Teachers' College concerned. Letters in this connection should be addressed: The Secretary, Teachers' College, Hamilton (London, Ottawa, Peterborough), Ontario.

7. At the Ontario Agricultural College in Guelph, some students may obtain lodgings in residence; lists of rooming houses will be available for the others. All may obtain board at the college.

DETAILS OF COURSES

Agriculture

The second unit, Part II, of the revised summer courses leading to the Intermediate Agriculture Certificate will be offered in 1960.

INTERMEDIATE (Revised Courses)

To Part II of the course may be admitted an applicant who holds:

(a) an Interim High School Assistant's Certificate, Type A, or a High School Specialist Certificate in Science; or

(b) an Interim High School Assistant's Certificate, Type B, or a Permanent High School Assistant's Certificate, where Science is one of the subjects in which he was examined for the certificate; and

(c) standing in Part I of the course.

EQUIPMENT

A teacher attending a course in Agriculture is required to furnish his own working material for plant collections, etc. Such material may be bought at the College. He should also bring field or opera glasses, a pocket knife, a pocket magnifying glass, and any books which he possesses and has found useful for the work in Agriculture. As a considerable amount of work is taken out of doors, the teacher should provide himself with suitable wearing apparel for gardening and field trips.

A swimming pool and tennis courts are available at Guelph for the use of Summer School students.

NOTE—A fee of fifty cents per student will be levied for social activities and athletics.

Art

ELEMENTARY

The elementary course is offered in both Fort William and Toronto. To this course may be admitted an applicant who holds a certificate or a Letter of

Standing qualifying him to teach in an elementary or secondary school in Ontario.

To enrol in this course no previous special training in art or crafts is necessary.

The course is offered so that teachers may have a broad survey of art and crafts activities in relation to general education. It will aid prospective specialists in art and crafts work to discover their particular abilities and in the future to select courses leading to the advanced certificates.

Those enrolled will be offered a wide choice of activities and units of study. Individual problems of the students will receive attention.

Students will complete several examples of art and crafts work and the integration of this work with other school activity will be stressed. Discussions of contemporary thought in philosophy, psychology and pedagogy connected with art and crafts will be held for those who are interested. Outstanding specialists in various fields of art will lecture on their particular fields, while the core work of the course will be guided by teachers who have had outstanding success in teaching in the ordinary classroom situation.

A candidate who, in the opinion of the staff of the summer course, shows an intelligent insight into the use of art and crafts in general education and a reasonable technical skill in the manual work completed in the course will be granted an Elementary Art Certificate.

INTERMEDIATE, PART I

This and subsequent Art Courses described below are offered only in Toronto. To this course may be admitted an applicant who holds the Elementary Art Certificate, or who submits evidence of the successful completion of an equivalent course.

Teachers will continue to explore the various media and techniques with which they dealt in the elementary course. Some specialization in both art and crafts will be expected and artists and craftsmen will assist teachers to achieve greater proficiency in their chosen work. Those enrolled in this course are advised to attend a series of lectures dealing either with recent developments related to art teaching or with trends connected with design.

Students who complete the work of Part I of the Intermediate Art Course satisfactorily will be given a statement to this effect.

INTERMEDIATE, PART II

To this course may be admitted a student who holds a letter for Part I of the Intermediate Art Course or who submits evidence of the successful completion of a course the Minister deems equivalent to the Intermediate Art Course Part I.

This course will be a continuation of the work taken in Part I of the Intermediate Art Course. Students who complete the course satisfactorily will receive an Intermediate Art Certificate.

SUPERVISOR'S

To this course may be admitted an applicant who holds a certificate or a Letter of Standing qualifying him to teach in an elementary school in Ontario and an Intermediate Art Certificate, or who submits evidence of the successful completion of an equivalent course.

Candidates for the Supervisor's Certificate in Art will be required to demonstrate an intelligent insight into the use of art and crafts in general education, a reasonable technical skill in the manual work completed in the course, ability in two-dimensional and three-dimensional work, and a knowledge of historical trends in design.

SPECIALIST

To this course may be admitted an applicant who

(a) holds a certificate or a Letter of Standing qualifying him to teach in a high or continuation school or a collegiate institute; and

(b) holds an Intermediate Art Certificate.

Candidates for the Specialist Certificate in Art will be required to demonstrate a reasonable degree of ability in the execution of both art and crafts. They must also have a knowledge of trends in design and of recent thought in pedagogy, psychology and philosophy connected with art and crafts and specifically related to teaching in secondary schools.

NOTE 1—An Orientation Bulletin describing the general procedure followed and the units of work offered will be sent early in June to each teacher who has been admitted to an Art Course.

NOTE 2—Each teacher enrolled in an Art Course will be asked to pay an additional $5.00 fee for supplies and for the purposes of the students' organization.

REFRESHER

Two refresher courses will be offered:

The first course will open on July 4 and close on July 20; the second will open on July 21 and close on August 5. To either or both of these courses may be admitted an applicant who holds at least an Intermediate Art Certificate. Students may elect any of the units of work for study during the course.

Audio-Visual Methods

To this course may be admitted an applicant who holds a certificate or a Letter of Standing valid in an elementary or secondary school in Ontario.

The Audio-Visual Methods course is planned to train teachers in the skilful use of the newer teaching aids. Experienced teachers, with proven leadership in the Audio-Visual field, serve as instructors and will demonstrate approved methods of using films, filmstrips, radio broadcasts, the feltboard, and all types of non-projected aids.

Demonstration lessons stress approved methods of using Audio-Visual aids in all grades and subjects. Those enrolled will have an opportunity to become thoroughly familiar with the latest films available from the Visual Education Branch, and will evaluate new filmstrips recently produced. Training in the operation of film projectors, tape recorders, filmstrip, opaque and overhead projectors will be provided. Practical assignments are completed in workshop periods under skilled instructors.

An Audio-Visual Methods Certificate will be granted to those who complete the course successfully.

EQUIPMENT

1. Teachers are requested to bring to this Course:
   (a) A minimum of fifteen flat, unmounted pictures suitable for workshop training in mounting and filing procedures.
   (b) Material suitable for one stencil or one master sheet.
2. Teachers are advised to make a survey of Audio-Visual aids in their own schools prior to registration. This survey should include the *make and type* of sound film projector, filmstrip projector, tape recorder, P.A. system, and duplicator.
3. Camera equipment (Optional).

Auxiliary Education

Summer Courses in Auxiliary Education will be held at Toronto and London. At the latter centre, the elementary course with options 104 and 105 will be offered.

ELEMENTARY

To the elementary course may be admitted an applicant who holds a certificate or a Letter of Standing qualifying him to teach in the schools of Ontario and submits evidence of two years of successful teaching experience, at least one of which has been in the schools of Ontario, certified by the school inspector concerned.

The course leading to the Elementary Auxiliary Education Certificate consists of three compulsory subjects.

11—Principles and Philosophies of Auxiliary Education
12—Introduction to Testing
13—Instructional Techniques in Core Subjects

and one of the following options. (The option desired must be indicated on the Application Form.)

100—Sight Saving
101—Orthopaedic
*102—Auxiliary Work in Secondary Schools
103—Home Instruction
*104—Introduction to Remedial Work

* These options will be offered in 1960.

*105—Opportunity Class
*106—Speech Correction
107—Deaf and Hard of Hearing
*108—Education of Gifted Children

INTERMEDIATE

To the intermediate course may be admitted an applicant who holds an Elementary Auxiliary Education Certificate.

The course leading to the Intermediate Auxiliary Education Certificate consists of two compulsory subjects:

21—Administration and Interpretation of Individual Mental Tests
22—Mental Health and Child Study

and one of the following options *not previously taken.* (The option desired must be indicated on the Application Form.)

100—Sight Saving
101—Orthopaedic
*102—Auxiliary Work in Secondary Schools
103—Home Instruction
*104—Introduction to Remedial Work
*105—Opportunity Class
*106—Speech Correction
107—Deaf and Hard of Hearing
*108—Education of Gifted Children

OR one of the following, *providing the prerequisite option has been taken.*

*204—Diagnostic and Remedial Work
*205—Opportunity Class
*206—Speech Correction
207—Deaf and Hard of Hearing

For 204 to 207 the prerequisite option is 104 to 107.

SPECIALIST

To the specialist course may be admitted an applicant who holds an Intermediate Auxiliary Education Certificate.

The course leading to a Specialist Certificate in Auxiliary Education consists of two compulsory subjects.

31—Administration and Interpretation of Individual Mental Tests
32—Administration and Supervision of Auxiliary Education Services

Each teacher will be assigned a pupil in need of speech training, or remedial work, or a special program. The teacher will diagnose the difficulty and conduct a program of instruction.

The three requirements for a Specialist Certificate in Auxiliary Education are as follows:

(a) an official letter stating that the course has been completed successfully;

* These options will be offered in 1960.

(b) a detailed description of field work approved by the Provincial Director of Auxiliary Education Services, and submitted not earlier than six months following the completion of the course;

(c) successful experience in the field of Auxiliary Education, certified by the Superintendent of Special Services, the Provincial Director of Auxiliary Education Services, and the inspector concerned.

COURSE FOR TEACHERS OF TRAINABLE RETARDED CHILDREN

If the number who apply is sufficient, the Department of Education will offer a course for teachers and prospective teachers of trainable retarded children in classes operated by parents' groups. The course will be held in conjunction with the Auxiliary Education Summer Course in Toronto. Application forms are obtainable from the Auxiliary Education Services, Department of Education, 206 Huron Street, Toronto 5.

Commercial Subjects

The courses and supplemental examinations leading to the Elementary, Intermediate and Specialist Certificates in Commercial Subjects are now being offered by the Ontario College of Education. For further information, applicants should write to the Ontario College of Education, 371 Bloor Street West, Toronto.

Grade 13 Subjects

1. Summer courses will be offered in some of the subjects of Grade 13 at Toronto and Ottawa. If there are sufficient applicants the following subjects will be offered.

   (a) At Toronto: English Literature, English Composition, Geography, History, Algebra, Geometry, Trigonometry and Statics, Physics, Chemistry, Botany, Zoology, French Authors, French Composition, Latin Authors, and Latin Composition.

   (b) At Ottawa: English Literature, English Composition, History, Algebra, Geometry, Trigonometry and Statics, Special French Literature, and Special French Composition.

The number of papers a candidate may take will be limited to two, except in the case of English Composition or Special French Composition, which may in some cases be taken in addition to two other papers.

As the nature of the work will be very intensive, prospective applicants are advised to consult their local Secondary School Principals regarding material to be studied and to make whatever preparation is possible before the courses begin. For details regarding examinations see page 28.

2. To this course may be admitted a candidate who
   (a) holds
      (i) a teaching certificate or a Letter of Standing valid in the elementary or secondary schools of Ontario, or
      (ii) a teaching certificate valid in the schools of any other part of the Commonwealth of Nations; or
   (b) is a member of a religious organization which is engaged in teaching in Ontario; or
   (c) has completed successfully
      (i) the requirements for admission to the Completing Year of the In-service Course at a Teachers' College other than the University of Ottawa Teachers' College, or
      (ii) the requirements for admission to the five-week Summer Session, Third Year, of the In-service Course at the University of Ottawa Teachers' College, or
      (iii) the first year of the Two-year Course at a Teachers' College other than the University of Ottawa Teachers' College; or
   (d) has taught for at least five months in the elementary schools of Ontario during the preceding school year under a Letter of Permission issued by the Minister to a school board on his behalf.

In addition to the applicants mentioned above, there may be admitted a limited number of teachers of Grade 13 classes who may wish to take one or two subjects for review purposes. Such teachers are reminded that the course of study, and hence the prescription in English and languages, will be those for the school year 1959–60.

Guidance

ELEMENTARY

1. To the elementary course may be admitted an applicant who
   (a) holds a certificate or a Letter of Standing qualifying him to teach in the schools of Ontario, and
   (b) submits evidence of two years of successful teaching experience, at least one of which shall have been in the schools of Ontario, certified by the school inspector concerned.
2. The course leading to the Elementary Guidance Certificate will include the following subjects.
   (a) Principles and Techniques of Guidance
   (b) Tests and Measurements
   (c) Group Work in Guidance
3. A candidate who attends the course regularly, completes satisfactorily the required term work, and passes the final examinations, will be granted an Elementary Guidance Certificate.

INTERMEDIATE

1. To the intermediate course may be admitted an applicant who holds an Elementary Guidance Certificate.
2. The course leading to the Intermediate Guidance Certificate will include the following subjects.
   (a) Counselling
   (b) Mental Health and Child Study
   (c) Organization and Administration of Guidance, and Elementary Statistics
3. A candidate who attends the course regularly, completes satisfactorily the required term work, and passes the final examinations, will be granted an Intermediate Guidance Certificate.

SPECIALIST

1. To the specialist course may be admitted an applicant who holds an Intermediate Guidance Certificate.
2. The course leading to a Specialist Certificate in Guidance will include the following subjects.
   (a) Adolescent Personality and Mental Health
   (b) Research and Statistics
   (c) School Guidance Services and the Community
3. The three requirements for a Specialist Certificate in Guidance are as follows:
   (a) an official letter stating that the course has been completed successfully; and
   (b) an original study in the field of Guidance approved by the Provincial Director of Guidance Services, and submitted not earlier than six months following the completion of the course; and
   (c) successful experience in the field of Guidance, certified by the Superintendent of Special Services, the Provincial Director of Guidance Services, and the inspector concerned.

High School Assistant's Certificate, Type B

The five-week course by which successful elementary school teachers may become qualified as secondary-school teachers is now offered as one of the Ontario College of Education courses.

For information regarding this course, teachers should write to The Secretary, Ontario College of Education, 371 Bloor Street West, Toronto.

Home Economics

The courses leading to the Elementary Home Economics Certificate and the Interim Intermediate Home Economics Certificate are now offered as Ontario College of Education courses. For information regarding these courses, teachers should write to The Secretary, Ontario College of Education, 371 Bloor Street West, Toronto.

Industrial Arts

ELEMENTARY

This course is intended to provide training for teachers of industrial arts and to assist regular grade teachers and auxiliary-class teachers in gaining knowledge of hand-work and crafts which will be useful in their work.

The course consists of two summer sessions of 175 hours each. Part I shall be taken before Part II. Both parts will be offered in 1960.

To Part I may be admitted a teacher who holds a certificate or a Letter of Standing qualifying him to teach in an elementary school in Ontario.

An applicant who has completed satisfactorily Part I of this course, or Part I of the course leading to the former Type B certificate, may be admitted to Part II of this course.

An applicant who has completed successfully Part II of the course will receive an Elementary Industrial Arts Certificate.

SUPERVISOR'S

This course consists of two summer sessions of 175 hours each. Part I shall be taken before Part II. Both parts will be offered in 1960.

To Part I may be admitted a teacher who holds a certificate or a Letter of Standing qualifying him to teach in an elementary school in Ontario and who

(a) holds an Elementary Industrial Arts Certificate, Type B, or

(b) completed satisfactorily Part II of the Elementary Industrial Arts Course in 1959.

To Part II may be admitted a teacher who holds a Certificate or a Letter of Standing qualifying him to teach in an elementary school in Ontario and who

(a) obtained an Elementary Industrial Arts Certificate in 1959, or

(b) holds an Elementary Industrial Arts Certificate, Type A.

An applicant who has completed successfully Part II of the course will receive an Interim Supervisor's Certificate in Industrial Arts.

NOTE 1—Applicants will be required to pay $1.00 for the use of the social committee. This will be collected on registration.

NOTE 2—A teacher of industrial arts for grades 7 and 8, who teaches industrial arts in an elementary school less than 12 hours each week, shall hold a Certificate or Letter of Standing qualifying him to teach in an elementary school in Ontario and the new Elementary Industrial Arts Certificate, or the Elementary Industrial Arts Certificate, Type B, or standing in Part II of the Elementary Industrial Arts Course offered in 1959.

NOTE 3—A full-time teacher of industrial arts in an elementary school shall hold a Certificate or a Letter of Standing valid in an elementary school in Ontario and an Interim Supervisor's Certificate in Industrial Arts or an Intermediate Industrial Arts Certificate.

OTHER INDUSTRIAL ART COURSES

The Ontario College of Education is offering summer courses for teachers of industrial arts in secondary schools. Information about these courses should be secured from the Secretary at 371 Bloor Street West, Toronto.

Intermediate Education

(GRADES 7 AND 8)

This course, leading to the Certificate in Intermediate Education, will include lectures and group discussions related to the pupils and programme of Grades 7 and 8. Special attention will be given to English, Mathematics, Social Studies (or History and Geography) and Natural Science. To the course may be admitted a teacher who holds a certificate or a Letter of Standing qualifying him to teach in an elementary school in Ontario and who submits evidence of two years of successful teaching experience, at least one year of which shall have been in the elementary schools of Ontario, certified by the inspector concerned. Each applicant must furnish proof of teaching experience by having his inspector sign the appropriate statement on page two of the Summer Course Application Form.

Junior Education

(GRADES 4, 5, AND 6)

This course, leading to the Certificate in Junior Education, will include lectures and group discussions related to the pupils and programme of the Junior Division (Grades 4, 5, 6), with special attention to English, Arithmetic, Social Studies, Natural Science, and Health. To the course may be admitted a teacher who holds a certificate or a Letter of Standing qualifying him to teach in an elementary school in Ontario and who submits evidence of two years of successful teaching experience, at least one year of which shall have been in the elementary schools of Ontario, certified by the inspector concerned. Each applicant must furnish proof of teaching experience by having his inspector sign the appropriate statement on page two of the Summer Course Application Form.

Music

Courses for teachers of vocal and instrumental music are being offered at Toronto.

VOCAL (for Elementary Schools)

(1) Elementary, Type B. To this course may be admitted an applicant who holds a certificate or a Letter of Standing qualifying him to teach in the elementary schools of Ontario or who holds the equivalent of Grade 12 standing and has had musical training satisfactory to the Provincial Director of Music.

(2) Intermediate, Type B. To this course may be admitted an applicant who holds the Elementary, Type B, Certificate, or who submits evidence of successful completion of an equivalent course.

(3) Supervisor's. To this course may be admitted an applicant who holds the Intermediate, Type B, Certificate, or who submits evidence of successful completion of an equivalent course.

REFRESHER COURSE

The refresher course in music will begin on Monday, July 18 and last for five days. The course will consist of morning lectures by members of the summer school staff, and afternoon sessions to examine new teaching materials and to discuss special problems in elementary school vocal music.

This refresher course is open to applicants who hold a Supervisor's Certificate in Vocal Music.

VOCAL (for Secondary Schools)

(1) Elementary, Type A. To this course may be admitted an applicant who is qualified to teach in the secondary schools of Ontario or holds the equivalent of Grade 12 standing and has had musical training satisfactory to the Provincial Director of Music.

(2) Intermediate, Type A. To this course may be admitted an applicant who holds the Elementary, Type A, Certificate, or who submits evidence of satisfactory completion of an equivalent course.

(3) Specialist. To this course may be admitted an applicant who holds the Intermediate, Type A, Certificate or who submits evidence of satisfactory completion of an equivalent course.

NOTE—An applicant who was admitted to the Elementary Vocal, Type A, Course in 1945 or later, is advised that, before being admitted to the Specialist Course, he must hold, in addition to the Intermediate Certificate—

one of

(i) The degree of Bachelor of Music of the University of Toronto,

(ii) The degree of Bachelor of Arts obtained in the honour course in Music at the University of Toronto,

(iii) The Associate Teacher's Diploma of the Royal Conservatory of Music of Toronto,

(iv) The Associate Teacher's Diploma of the Western Ontario Conservatory of Music,

(v) The Music Graduate in Pedagogy Diploma of the University of Western Ontario,

(vi) The Diploma of Fellow of the Canadian College of Organists,

(vii) The Diploma of Fellow of the Royal College of Organists,

(viii) The Grade 5 Certificate in Theory of the Royal Conservatory of Music of Toronto (or its equivalent) and any one of

The Diploma of Licentiate of the Royal Schools of Music, London, England,

The Diploma of Licentiate of the Trinity College of Music, London, England,

The Diploma of Associate of the Royal College of Music, London, England.

INSTRUMENTAL

(1) Elementary. To this course may be admitted an applicant who holds a certificate or a Letter of Standing qualifying him to teach in the elementary or secondary schools of Ontario or who holds the equivalent of Grade 12 standing.

(2) Intermediate. To this course may be admitted an applicant who holds the Elementary Certificate or who submits evidence of successful completion of an equivalent course.

(3) Specialist. To this course may be admitted an applicant who holds the Intermediate Certificate or who submits evidence of successful completion of an equivalent course. See also note below.

NOTE—An applicant who was admitted to the Elementary Instrumental Course in 1945 or later, is advised that before being admitted to the Specialist Course he must hold, in addition to the Intermediate Certificate, one of the degrees, certificates or diplomas listed in the Note above.

Students admitted to the music course will be required to participate in the Summer School Choir, including one evening performance. Each applicant will submit with the application form, a statement as to which section of the choir (soprano, alto, tenor, bass) his or her voice will best suit.

EXPERIMENTAL COURSE IN INSTRUMENTAL MUSIC

This course will be offered in Toronto. Classes will begin at 9.00 a.m. on Thursday, June 30, and end on Friday, July 8, a total of eight days including July 1. Instruction will be given on stringed instruments and the course will operate in two divisions — one more advanced than the other. Teachers who complete the course successfully will be given a letter to this effect.

Teachers who attended the course in 1959 should write direct to Mr. B. S. McCool, Director of Music, Department of Education, Parliament Buildings, Toronto, stating whether they plan to attend in 1960.

Physical and Health Education

SECONDARY SCHOOL COURSES

Separate courses will be offered for men and women. The women's course will be at Queen's University, Kingston. The men's course will be at Thames Hall, University of Western Ontario, London.

These courses will lead to the following certificates.

INTERMEDIATE, TYPE A

The course leading to an Intermediate Physical and Health Education Certificate, Type A, consists of two summer sessions.

An applicant for admission to the course shall hold a certificate qualifying him to teach in a high or continuation school or a collegiate institute.

Where an applicant holds an Interim or Permanent Elementary Physical and Health Education Certificate, Type A, granted under former regulations, he may be admitted to the second summer session.

SPECIALIST

To this course may be admitted an applicant

(a) who holds an Interim High School Assistant's Certificate, Type B, or a Permanent High School Assistant's Certificate, and an Intermediate Physical and Health Education Certificate, Type A, and who has taught for a period of at least one year in a secondary school in Ontario, or in Grade 9 or 10 of a public or separate school in Ontario, or

(b) who holds an Interim High School Assistant's Certificate, Type B, or a Permanent High School Assistant's Certificate, and a Supervisor's Certificate in Physical and Health Education, and who passes the qualifying examinations held at the beginning of the course.

REFRESHER COURSES

WOMEN

Women teachers who hold the Specialist Certificate in Physical and Health Education are eligible to attend the summer course at Queen's University and enrol in those courses best suited to their needs. Such teachers must apply in the regular manner and register along with the regular students at the opening of the course. Students taking the Refresher Course may study one or more subjects and remain at the course for one or more weeks. The fee for this Refresher Course shall be five dollars.

MEN

Men teachers who are heads of Departments of Physical Education in secondary schools are eligible to attend the summer course at The Ontario Athletic Leadership Camp, Longford Mills. The course will be held from August 22 to August 27, inclusive, and will deal with the following: Organization and Administration, Health Education, Supervisory Duties, Problems in Physical Education programmes. The registration fee will be $5.00. The food and lodging cost will be $3.00 per day.

EQUIPMENT

All students in the Physical and Health Education Courses are required to wear the prescribed costumes in practice classes. The approximate cost of each costume is $10.00 for the women and $6.00 for the men. Printed instructions concerning this matter will be given out upon registration.

NOTE 1—Each applicant will be required to present to the principal on the first day of the course a medical certificate from his own physician indicating that he is physically fit to take the course. Final registrations will not be accepted and students will not be permitted to take part in the course until this condition has been fulfilled. The Department of Education does not consider itself liable for the cost of any treatment for illness or accident which may occur during the course.

NOTE 2—Students in Kingston and London will be required to pay the same fee for social and athletic purposes as is paid by students who are enrolled in summer courses offered by Queen's and Western Universities.

ELEMENTARY SCHOOL COURSES

Combined courses for elementary school men and women teachers will be offered at Hamilton, Guelph and Sault Ste. Marie. Courses offered in

Hamilton are as follows: Elementary, Type B; Intermediate, Type B; and Supervisor's. At Guelph and Sault Ste. Marie the Elementary Type B course only will be offered.

ELEMENTARY, TYPE B

To this course may be admitted an applicant who holds a certificate or a Letter of Standing valid in an elementary school in Ontario.

INTERMEDIATE, TYPE B

To this course may be admitted an applicant who holds the Elementary Physical and Health Education Certificate, Type B.

SUPERVISOR'S

To this course may be admitted an applicant who holds an Intermediate Physical and Health Education Certificate, Type B.

EQUIPMENT

All students in the Physical and Health Education Courses are required to wear the prescribed costumes in practice classes. The approximate cost of each costume is $10.00 for the women and $6.00 for the men. Printed instructions concerning this matter will be given out upon registration.

NOTE 1—Each applicant will be required to present to the principal on the first day of the course a medical certificate from his own physician indicating that he is physically fit to take the course. Final registrations will not be accepted and students will not be permitted to take part in the course until this condition has been fulfilled. The Department of Education does not consider itself liable for the cost of any treatment for illness or accident which may occur during the course.

NOTE 2—Students in the Hamilton Physical and Health Education Courses for elementary school teachers will be required to pay the same fee for social purposes as is paid by students who are enrolled in summer courses offered by McMaster University.

Primary Education, Supervisor's

This course, leading to the Supervisor's Certificate in Primary Education, will offer advanced training for teachers or supervisors for the Primary Division. To the course may be admitted a teacher who

(a) holds Primary Methods Certificates (Part I and Part II), and

(b) submits evidence of at least five years of successful teaching experience, at least three years of which shall have been in Grades 1, 2, or 3, of an elementary school in Ontario, certified by the inspector concerned.

The course will include lectures, group discussion, and workshop activities related to the philosophy, psychology, and instructional programme of the Primary Division.

Each applicant for admission to this course will be required to have her inspector certify, by signing the appropriate statement on page two of the Summer Course Application Form, that she has had the necessary teaching experience.

Primary Methods

PART I. The course leading to the Primary Methods Certificate, Part I, consists of one summer course which deals with special educational psychology, administration, methods and activities in Kindergarten and with a "Readiness for Grade 1" programme.

PART II. The course leading to the Primary Methods Certificate, Part II, consists of one summer course which deals with special educational psychology, administration, methods and activities in the Primary Division (Grades 1, 2, 3).

To either part may be admitted an applicant who holds a certificate or a Letter of Standing valid in the elementary schools of Ontario. Either course may be taken first.

NOTE—Students who enrol in a Primary Methods summer course will be required to pay a small fee for social events. The amount of the fee will be determined by the student body.

School Librarianship

ELEMENTARY

This course will offer basic training for teachers who will serve as secondary-school librarians. It will include School Library Administration, The Library Collection, Classification and Cataloguing, as related to school libraries.

To this course may be admitted a teacher who

(a) holds an Interim High School Assistant's Certificate, Type B, or a Permanent High School Assistant's Certificate; and

(b) submits evidence of at least one year of successful teaching experience in a secondary school in Ontario, certified by the inspector concerned.

A teacher who completes the course satisfactorily will be granted an Elementary Certificate in School Librarianship. Enrolment is limited.

INTERMEDIATE

This course will continue the training offered in the Elementary Course in School Librarianship. It will include Classification and Cataloguing, Basic Books for the school library, and School Library Administration.

To this course may be admitted a teacher-librarian who

(a) holds an Elementary Certificate in School Librarianship, or its equivalent,

(b) has a successful record in administering a high school library.

A teacher-librarian who completes the course satisfactorily will be granted an Intermediate Certificate in School Librarianship. Enrolment is limited.

Secondary School Principals' Course

SECOND COURSE—SECOND SESSION

To this course may be admitted a candidate

(a) who completed the first session of the course in 1959, or

(b) who has met the admission requirements of Memorandum to Principals of Secondary Schools 1959–60: 12 dated September 28, 1959 re the secondary school principals' course, second course, second session, and who has passed the oral examination.

Candidates in (a) and (b) above shall obtain an official Departmental summer course application form and file this completed form with the Deputy Minister of Education.

A candidate who completes this course satisfactorily will be granted a Secondary School Principal's Certificate.

The total registration in this course will be limited to 125 candidates.

Teaching English as a Second Language

To this course may be admitted an applicant who holds a certificate or a Letter of Standing qualifying him to teach in an elementary or secondary school in Ontario. It is designed for teachers who are supervising or teaching evening classes in English and citizenship for adult newcomers in Ontario.

The course is intended to help such supervisors and teachers improve their efficiency by

(a) increasing their knowledge of the grammatical structure and phonology of the English language;

(This will be presented by a competent instructor in linguistics and will be designed to illustrate through lectures and exercises those aspects of learning English that involve the structure and phonology of the language.)

(b) improving their teaching techniques;

(Lectures and demonstrations will be given by a specialist in techniques and methods of teaching English as a second language. Each teacher will be required to do a minimum of six hours of practice teaching in evening classes.)

(c) increasing their understanding of the problems involved in learning a foreign language;

(Participants will spend some time learning a foreign language in a course designed to dovetail with the method and content of the other sections of the curriculum.)

(d) developing co-operatively the most effective approaches to the problems of grading, testing, supervising, and administering classes for newcomers;

(This will be done through lectures and informal workshops.)

(e) learning to appreciate the sociological and psychological problems facing the newcomers in learning English, and in adjusting themselves to the realities of their new life in Canada.

(Some time will be spent in examining the cultural implications of language learning by adults who have moved from one cultural environment into another, and who are faced with the necessity of making a number of social and psychological adjustments.)

Students who complete this course satisfactorily will be granted a Certificate in Teaching English as a Second Language.

Elementary School Principals' Leadership Course

This course will be given in Guelph at the Ontario Agricultural College from Monday, July 4 to Friday, July 15, inclusive.

The general theme will be "The Principal's Role in the Improvement of Classroom Instruction." The following activities will be carried on.

1. Work in small groups in problem areas such as the following.

   The School Climate and Management
   Implementing an Effective Programme in Reading
   Supervising the Language Arts
   The Principals' Role in Providing for Individual Difference
   Improving the Teaching of Arithmetic
   The Principal and the Social Studies Programme
   Developing a Pupil Evaluation Programme

2. Special lecture series.
   Time will be given for questions and discussion.

3. An individual assignment.
   "Plans to improve my school."

4. Staff talks and discussion.

Opportunities will be given for a sharing of ideas and active participation by course members, special speakers, and staff advisers.

Early application for admission is necessary in order that the organization of a useful discussion and workshop programme may be completed before the opening day.

A letter will be given to those who attend regularly and do satisfactory work.

To the course may be admitted an applicant who

(a) holds a First Class, Second Class, or Elementary-School Teacher's Certificate, or a Letter of Standing equivalent to one of these certificates;

(b) has had at least two years' successful teaching experience in the elementary schools of Ontario; and

(c) submits the statement which is printed on the application form, signed by his inspector, that he has served for at least one year as principal of an elementary school having at least three classrooms in use, or submits the statement which is printed on the application form, signed by his inspector, that he has been appointed as principal of an Ontario elementary school having at least three classrooms in use, and that he will begin his duties in September, 1960.

Applicants admitted to this course may obtain board and lodging in residence, if they wish to do so.

EXAMINATIONS

Summer Course Examinations

1. Examinations for certificates will be held at the close of each summer course at the centres of instruction. Applications for admission to these examinations shall be made to the principal, from whom time-tables may be obtained.
2. No fees are charged for these examinations.
3. To qualify for admission to these examinations, each candidate shall have been duly admitted to a summer course, shall have attended regularly, and shall have completed satisfactorily the work of the course.

Appeals

A candidate who fails at the summer course examination for a certificate may have his case reconsidered if, within two weeks after the announcement of the results, his appeal, with the required fee of $2.00, and a statement of the grounds upon which it is based, is lodged with the Deputy Minister. The fee will be refunded if the appeal is sustained.

August Departmental Examinations in Grade 13 Subjects

(1) Departmental examinations in Grade 13 subjects will be held in the Teachers' Colleges at North Bay, Ottawa, Peterborough, Stratford, and Toronto; in the University of Ottawa Teachers' College, Ottawa; and at—Haileybury, the Convent; Hamilton, Westdale Secondary School; Kenora, the High School; Kingston, Kingston Collegiate Vocational Institute; London, Central Collegiate Institute; Owen Sound, Collegiate and Vocational Institute; Port Arthur, Collegiate Institute; Sault Ste. Marie, Central Public School; Sudbury, the Inspectors' Office, 172 Elm St. West; Timmins, High and Vocational School; Windsor, Harry E. Guppy High School of Commerce. Additional centres may be provided in the districts of Northern Ontario if the number of applicants warrants their establishment. Question papers will be provided in Grade 13 English (Literature and Composition), Geography, History, Algebra, Geometry, Trigonometry and Statics, Physics, Chemistry, Botany, Zoology, Latin (Authors and Composition), French (Authors and Composition), French

for French-speaking candidates (Literature and Composition), German (Authors and Composition), Spanish (Authors and Composition). Full information, including forms of application and copies of the time-table, may be obtained from the Deputy Minister on or about July 4. The examinations will begin on Saturday, August 20.

(2) A candidate for the August examinations shall

(a) hold

(i) a teaching certificate or a Letter of Standing valid in the elementary or secondary schools of Ontario, or

(ii) a teaching certificate valid in the schools of any other part of the Commonwealth of Nations; or

(b) be a member of a religious organization which is engaged in teaching in Ontario; or

(c) have completed successfully

(i) the requirements for admission to the Completing Year of the In-service Course at a Teachers' College other than the University of Ottawa Teachers' College, or

(ii) the requirements for admission to the five-week Summer Session, Third Year, of the In-service Course at the University of Ottawa Teachers' College, or

(iii) the first year of the Two-year Course at a Teachers' College other than the University of Ottawa Teachers' College; or

(d) have taught for at least five months in the elementary schools of Ontario during the preceding school year under a letter of permission issued by the Minister to a school board on his behalf; or

(e) require standing in one or more grade 13 papers in order to obtain admission to the One-year Course at an Ontario Teachers' College or to a one-year course at the University of Ottawa Teachers' College to which he has made application for admission to the September next following; or

(f) submit evidence that he holds an honourable discharge from active service in Her Majesty's forces, and that he has attended an Ontario university for at least one year but requires standing in one or more grade 13 papers to complete the admission requirements for his university course.

NOTE 1—A candidate will not be admitted to the August examinations under (e) unless his application for admission to Teachers' College has been received by the Deputy Minister, Department of Education, Parliament Buildings, by July 15. It is not necessary to withhold the application until the Grade 13 Certificate from the June examinations has been received. This certificate may be forwarded at a later date to complete the application.

NOTE 2—Where a candidate who was admitted to the August examinations under clause (e) does not attend

(i) the One-Year Course at a Teachers' College, or

(ii) the Elementary-School Teacher's Certificate Course or the Deferred Elementary-School Teacher's Certificate Course at the University of Ottawa Teachers' College,

during the full school year immediately following the examination, the Minister shall cancel his statement of grade 13 standing, under clause e of subsection 1 of section 11 of the Act.

NOTE 3—Re Appeals. There shall be no appeal with respect to the results of an August examination.

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